



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	D.G. TATKARE ARTS AND COMMERCE COLLEGE
Name of the head of the Institution	Dr. Kailas G. Nimbalkar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02140269575
Mobile no.	8108232379
Registered Email	dgtcollegetala1@yahoo.co.in
Alternate Email	iqacdgtcactala@gmail.com
Address	At Post and Taluka- Tala, Dist- Raigad, Maharashtra-402111
City/Town	TALA
State/UT	Maharashtra
Pincode	402111

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Diwakar Dhondu Kadam
Phone no/Alternate Phone no.	02140269575
Mobile no.	9764369456
Registered Email	ddkadam@gmail.com
Alternate Email	iqacdgtcactala@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://dgtcollegetala.in/iqac/ac2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://dgtcollegetala.in/iqac/ac2018-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.45	2014	05-May-2014	04-May-2019

6. Date of Establishment of IQAC	17-Jul-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Total Quality Management	30-Mar-2019 30	110
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Received Prize in AVISHKAR Research Convention at District and University Level
Selected one student for Youth Parliament at University Level
Conducted Debate and Elocution Competition at Inter collegiate level
Participated in Management Fest at Inter Collegiate level

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Academic Calendar Made for Yearly Progress	More than 90 percent Quality activities has been carried out
View File	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>College Development Committee</td> <td>04-Dec-2019</td> </tr> </table>		Name of Statutory Body	Meeting Date	College Development Committee	04-Dec-2019
Name of Statutory Body	Meeting Date				
College Development Committee	04-Dec-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	18-Jan-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has examination software and Principal Software for examination and administration purpose respectively. The examination software gives the information about List of students, Hall ticket generation, Date wise time table details, Grade card, Statement of Marks, Consolidated Result, Statistical Analysis, Course wise Statistical details, Cast and grade wise details, Detailed result register, failure list, merit list, Merit list subject wise, Summary of total and faculty wise, Eligibility list, combined list. Modules a) Examination Software (B) Principal 9				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institute adopt the curriculum overview provided by University of Mumbai. Preplanning session has been conducted at the institutional level before starting of next academic year for next year admission planning which included Teaching plans for the session, co-curricular activities planning, formation of various committees for smoothly running the teaching-learning process. In this session Prospectus has been finalized with some modification as per the university and govt guidelines. The teachers prepared a teaching plan for the session. The teaching plan consists workload, individual time table, internal

evaluation, co-curricular activities report etc. Accordingly admission committee has been formed. After declaration of XII/ HSC results passed out students data has been collected from the Junior colleges and analyzed for planning to meet students and their parents to take admission in the institution, accordingly banners and handbills have been prepared and displayed public/ market places as well as alumni's of the college and senior students help has been taken for the admission purpose. In the running academic year the day started from one week before the college opens as per the university declared date. In this week, as per various route decided, door to door campaign has been taken by teaching and supporting staff. In the campaign every village has been visited and the following information has been circulated to the students passed out and educational drop out students and their guardian and parents, i.e. the importance of Higher Education, Facilities provided by the Institution for socially and economically backward classes students. The enrolment is given to all the students on first come first serve basis, irrespective of caste creed, religion and economic status, as per the rules led by the Government of Maharashtra and Mumbai University. The student has been given the instalment facility for payment of the college fees. At the commencement of each academic session the institution provides curriculum to the students. An orientation class has been conducted by every faculty and the points like importance of higher education, objectives of program and syllabus, bridge courses, time table, short term courses, available facilities that are Library, NSS, Sports and extension activities etc. are discussed in the class with the students. The Principal holds a meeting at the beginning of the academic year with the faculty regarding effective curriculum delivery for the same as decided in the previous year planning. Considering use of ICT in the higher education, the various electronic applications are being commonly used along with the traditional method in teaching learning process. Along with this, experiential learning , participative learning with the help project work , assignment , seminar , PPT , actual field visits like activities are carried out to make teaching learning process effective. Besides the guest lectures are arranged to enrich the effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Tally with GST	Nil	14/01/2019	120	Both	Yes
Certificate Course in Yoga	Nil	15/06/2018	180	Both	Yes
Certificate Course in Accounts of Trust and Cooperative Societies	Nil	03/10/2018	120	Both	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

[View File](#)

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	68	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Yoga	15/06/2018	21
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
? The feed back forms have been distributed amongst the stakeholder that are Students, Teachers, Employers, Alumni, Parents etc. Feedback from contains ten parameters of teacher's evaluation such as punctuality regularity, command over the subject, fluency of medium, understanding effectiveness of teaching, completion of syllabus in time, teacher's knowledge about applications of the subject, readiness for extra lectures, willingness to guide students, use of innovative teaching methods and overall impression, etc. It also contains parameters related to each departments, committees services such as library, computer centre, sports, office, examination, discipline and campus cleanliness. The assessor can select five point scale as well as remarks. All collected feed back are assessed and analysed with the following observations. The overall impact of the college is 62, College Library 72 , infrastructure of the college 65, Co-operation of College and Staff 67 weightage, Overall Teaching of teachers indicated 65 weightage. The analysis of feedback for the year 2018-19 revealed that parents have satisfied with college discipline with

77 weightage. At the same time parents have pointed out about quality of washrooms, drinking water facility with weightage below 46 . The overall impact of the college shows 60.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Accountancy	120	16	16
MA	Political Science	120	7	7
BCom	Commerce	360	168	168
BA	Arts	360	107	107
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	275	23	7	4	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To find out difficulties encountered by the students and improve academic and co-curricular activities of students best practice implemented in college is "Total Quality Management Programme". The aim of this practice is to solve each and every problem faced by students in their college tenure related to academics, family and psychological. To know personal, academic, social and psychological problems encounter and give them to suggestions. One of the teacher is assigned the mentorship for 30 to 50 Students .Each mentor provides TQM form to adopted student. This form includes information of academic, social, personal achievements and problems. Mentoring teacher takes meetings of adopted students separately and guiding to fill up the form. If any student has a problem related to study or personal, psychological, economical, physical then after observing students, teacher advises him / her and try to solve the problem. If not possible then He / She is referred to doctor for medical assistant for counselling. This type of counselling makes teacher student interaction healthy. During year 2018-19 , 70 students from commerce faculty and 40 students from arts faculty were accessed by five teachers who have worked as mentors. Student's minor problems are resolved by counselling. Motivational and positive thinking lectures were arranged during NSS camp and in the college on various occasions. Five students are referred to doctor for health and fitness problems. Individual personal interaction of students and

mentor helps to explore problems of the students. The parents have been migrated due to non industrial area and non employment opportunity, therefore, maximum parents are residing and working at Mumbai / any other cities. Most of the students facing financial problem. Some parents being addicted, students have worries about their future. Some students are found under depression. Also awareness of the importance higher education is very less. While analyzing TQM form or while discussing with students its always not possible to know the each and every problem of each students. Most of the students come from economical backward and rural area therefore they are reluctant to disclose their problems. Even then, we tried our level best to reach every student through TQM. We have also helped some students from poor fund.275

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
275	7	40:01

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
2	0	2	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	MCom	Semester	18/05/2019	25/05/2019
MA	MA	Semester	01/06/2019	08/07/2019
BCom	BCom	Semester	13/05/2019	25/05/2019
BA	BA	Semester	13/05/2019	08/07/2019
MCom	MCom	Semester	07/01/2019	02/04/2019
MA	MA	Semester	07/01/2019	20/04/2019
BCom	BCom	Semester	05/11/2018	31/01/2019
BA	BA	Semester	05/11/2018	21/02/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute have college level exam committee to carry out a continuous internal evaluation system at the institutional level. Teachers take a detailed discussion about the topic as per the university question format and gives the students a clear understanding of what to expect. Students are made aware of evaluation process by orientation programme at the beginning of the course, an

academic calendar with the continuous internal evaluation dates displayed on the college as well as department notice board. The exam committee takes overall responsibility for conducting examinations and evaluation process under the guidance of head of institution. Every department has responsible for internal evaluation such as class test, tutorials, and seminars etc. These tests allow the teachers to continuously assess the students to track their progress and to identify slow, average and advance learners. Evaluation is done both in theory and practical examination. The assessment remains impartial and accurate. The performance of the students is monitored by Head of the department and necessary feedback is given in the meeting. The principal conducts review meeting to discuss the improvement of student performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the designated coordinator at the end of previous academic year. This includes the academic activities at the college level. The draft calendar is discussed with departmental heads and convenor of various committees in the meeting and before implementing academic calendar suggestions are discussed by all department in the meeting and the same are approved by the principal. All the internal assessment tests are conducted centrally as per the academic calendar. All other activities like Yoga Day, Social Justice Day, World’s Environment Day, World Population Day, Kranti Din, Teachers Day, Republic Day, Independence Day, Voters Awareness Day, AIDS Awareness Day, NSS Day, Vachan Prerna Din, Marathi Bhasha Din, Annual Gathering, World Women Day, International Human Rights Day etc. are celebrated as per the plan. In case of any eventuality/emergency a particular event may be rescheduled with the permission of the head of the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://dgtcollegetala.in/igac/outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Com Sem-VI	BCom	Commerce	27	25	96.27
B.Com Sem V	BCom	Commerce	28	22	78.57
BA Sem VI	BA	Arts	25	18	72.00
BA Sem-V	BA	Arts	26	14	58.33

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://dgtcollegetala.in/igac/SSS.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
How to Manage Money and be a Smart Investor	Faculty of Commerce	10/09/2018
Artificial Intelligence and Blockchain Technology	Staff Academy	11/02/2019
Guidance of GST Income Tax	Faculty of Commerce	10/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Management Quest	Kum Kamlesh Bhoud	Dr. Babasaheb Ambedkar College, Mahad	07/02/2019	College Level
Management Quest	Kum Roshan Katurde	Dr. Babasaheb Ambedkar College, Mahad	07/02/2019	College Level
Management Quest	Kum Kalpesh Shedge	Dr. Babasaheb Ambedkar College, Mahad	07/02/2019	College Level
Youth Parliament	Kum Poonam Bhoir	Government of India	07/02/2019	State Level
Gramin Bhagatil Prathamik Shaletil Vidyarthi Kami Honyachi Karane	Kum Poonam Bhoir	University of Mumbai	29/12/2018	University level Research Project Competition
Gramin Bhagatil Prathamik Shaletil Vidyarthi Kami Honyachi Karane	Kum Sujata Bhoir	University of Mumbai	29/12/2018	University level Research Project Competition
Gramin Bhagatil Prathamik Shaletil Vidyarthi Kami Honyachi Karane	Dr. Diwakar Dhondu Kadam	University of Mumbai	29/12/2018	University level Research Project Competition
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Department of Commerce	2	5.5
National	Department of Accountancy	2	5.5
National	Department of Geography	2	6.24
National	Department of Economics	2	5.8
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Political Science	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	2	8	0	0
Presented papers	2	8	0	0
Resource persons	0	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga Day	D.G. Tatkare Arts and Commerce College, Tala, Raigad	3	129
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Parliament	District Level Second Prize	NSS University of Mumbai	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Vachan Prerna Divas	D.G. Tatkare Arts and Commerce College, Tala, Raigad	Book Exhibition, Book Review and documentary Film	7	112
Voters Awareness Programme	D.G. Tatkare Arts and Commerce College, Tala, Raigad	Rally	7	135
Swachh Bharat Abhiyan	D.G. Tatkare Arts and Commerce College, Tala, Raigad	Field Work	3	112
Savindhan Bhandhilaki Mahostav	D.G. Tatkare Arts and Commerce College, Tala,	Workshop	1	33

	Raigad			
Lek Shikwa Lek Vachva Abhiyan	D.G. Tatkare Arts and Commerce College, Tala, Raigad	Lecture	1	57
Marathi Bhasha Pandharwada	D.G. Tatkare Arts and Commerce College, Tala, Raigad	Essay Competition and Kavi Sammelan	3	23
Marathi Bhasha Din	D.G. Tatkare Arts and Commerce College, Tala, Raigad	Documentary Film and Lecture	3	97
Cracker Free Diwali	D.G. Tatkare Arts and Commerce College, Tala, Raigad	Workshop	2	105
Jagar Janivancha	D.G. Tatkare Arts and Commerce College, Tala, Raigad	Lecture	1	73

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Maharashtra	11/07/2018	Scientific	102

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.15	4.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
egranthalaya	Partially	3.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3340	471448	270	48443	3610	519891
Reference Books	3600	530634	76	25627	3676	556261
e-Books	0	0	104	0	104	0
Journals	5	6740	0	0	5	6740
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	148	13740	0	0	148	13740

Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	200	22274	19	3712	219	25986
Others (specify)	22	21345	17	25705	39	47050
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	23	7	3	4	0	3	3	30	0
Added	2	0	0	0	1	0	1	0	0
Total	25	7	3	4	1	3	4	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.76	2.95	5.15	4.4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Campus Facilities: The college ensure systems and procedures for maintaining and utilizing physical, academic and support facilities-laboratory, library, sports, computers, classrooms etc. According to requirement of the departments, first the concerned department has to submit the proposal and

evaluation is done by head of the institution. The same has been approved with alternate resource. The office Superintendent is assigned their responsibility providing and maintaining the campus. It includes all the common amenities and support systems such as parking, water, electricity, power back-up, internet, sanitation and green initiatives, sports, cultural, students' activities and securities. Student activity centre is a facility available wherein indoor games are made available such as chess, carom, and yoga etc. The waste management, gardening is maintained by internal sources which help to provide the clean and green ambience of the campus. The equipment, instruments and appliances involved in the teaching learning process require a continuous maintenance and repair. The equipments, fittings and fixtures have been maintained as per need based system. ICT tool: The computers are monitored and maintained time-to-time. All computers peripherals are checked by respective technical assistant for any problem. The software updates and ICT tool and internet related problems are resolved from the respective service providers with Annual Maintenance Contract (AMC) The Library holdings consisting of books. The stock verification is done as a part of regular maintenance. Our College have classrooms, seminar hall and are provided with sufficient sitting. For security of the building, the fire extinguishers are maintained / refilled timely. Periodically Overhead water tanks are cleaned.

<http://dgtcollegetala.in/iqac/policy.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Student Fund	10	10000
Financial Support from Other Sources			
a) National	Directorate of higher education, • OBC, SEBC, VJNT SBC Welfare Department • Social justice Special assistance department. • Tribal Development Department	16	86310
b) International	Nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Students and Parents Counselling for Higher Education	18/06/2018	210	D,G. Tatkare Arts and Commerce College, Tala, Raigad
Total Quality Management	30/03/2019	170	D,G. Tatkare Arts and Commerce College, Tala,

			Raigad
Certificate Course in Yoga	21/06/2018	30	D,G. Tatkare Arts and Commerce College, Tala, Raigad
Bridge Course	13/06/2018	134	Subject Faculties
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	100	4	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Com	B.Com	D.G.Tatkare Arts and Commerce College, Tala	M.Com
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and Cultural	Collegiate and Inter Collegiate	153
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students council is constituted as per university norms every year, through a properly set procedure. A committee consisting of President, Secretary, Ladies representative, NSS representative, Sports representative, cultural representative class representatives. Representation of students on academic and administrative bodies or committees of the institution IQAC, NSS, CULTURAL, Women's empowerment cell, B.C. Cell Research committee, sports committee, Library Committee, Exam Committee, Magazine Committee, College Development Committee (CDC). Anti- Ranging Committee, Student Grievance Cell. NSS Unit of college is mainly involved in various activities which will enhance students social skills and make them responsible citizen to live in the society. NSS Conduct different activities such as Swatcchta Abhiyan, Aids Awareness Programme, Road Sefty campaign, Voters Awareness Programme, Sadbhavana pandharwada, etc. Cultural committee organises various programmes in every academic year to enhance their potential. The committee conducts various competitions such as Intercollegiate Debate and elocution competitions and organises different departmental programmes like first year students welcome day, Research committee conducts local level research by way of involvement of students and also encourages for various research activities such as oraganisation/ Participation in workshops, seminars and conferences. The activities of students council for other department are diverse in nature.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Unregistered alumni association conducted two meetings

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation is having a significant impact on policy, planning and management of elementary education. Management takes the responsibility for development of stakeholders academically and socially. Decentralisation is seen as improvement of efficiency of education system and quality of education services.. In the institute Governing body, Management, Principal, IQAC Co-ordinator, Staff Secretary, HOD, Office Suprident, Teaching staff, Non-Teaching Staff, Student Council President and Secretary, Student Representative jointly empower to execute plans and policies within the framework of governance. For smooth running of college academic, administrative, NSS all are working together effectively. Following are the two practices of Decentralisation and Participative Management: Practice- 1: Improvement of Building Renovation: Building renovation has carried out with the replacement of fittings and fixtures under the governance of the management. In this academic year the black boards replaced with white board and changed of electrical fittings and fixtures. Practice- 2: Library Up gradation: According to the expectation of students and management for liabrary Upgradation and quotations were invited. On the basis of low quotation, the alumnus of institution was carried out the Library infrastructure work with Rs. 2, 30,775.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	As per rules and regulation and University norms admission process follows as under: At the end of HSC student's academic year i.s. on send-off day one guidance session has conducted for the same for importance of higher education. As per plan, faculties visited to the nearer school, colleges, villages for getting admission. The faculties conduct counselling session at door to door for the students as well as guardian and parents for importance of higher education. More emphasis has been given to the girls for getting the admissions.
Human Resource Management	The college have a Human Resource Planning every year to develop the human resource. As per the need the man power planning and recruitment process carried out by the institution. The new comers have been oriented. To motivate / develop the human resource of the institution, the college motivate to participation in workshops, seminars,

conferences, Faculty development programs, refresher courses, being a resource person for the other institution with giving the facility of duty leave for faculties as well as non teaching staff also. The nonmonetary facilities also have been provided to the support staff that is providing uniform etc.

Curriculum Development

Our college is affiliated to University of Mumbai therefore the institute adopts syllabus as per guideline provided by university. Our three faculty members of college are Board of Studies Member. They are also an integral part of curriculum development for the same. College conducts / attend revised syllabus work shop as and when changes. As per planned academic calendar teachers prepare their teaching plan and module wise teaching hours. It communicates with the students and same delivering through the lectures.

Teaching and Learning

For teaching the head of institution prefer for the academic calendar every year as well as teaching plan. We follow Choice Based Credit System for teaching and learning system. To make learning effective teachers are identifies of learners on the basis of their previous year marks. ICT based teaching methods are also used for effective learning for the students. Visiting Faculty and Guest Lecture are also organised. Industrial/ field visit are also organised for students active participation in active learning. Head of institution encourage to the teachers to attend UGC-HRDC courses for quality improvement of staff.

Examination and Evaluation

We follow university examination scheme. These schemes of continuous assessment ensure proper learning and outcomes. The university schemes provide us various heads of evaluation such as assignments, presentation, teamwork, practical etc. These heads of exam and evaluation enables formative assessment, we also calculate course outcomes with direct and indirect assessment methods to ensure effective learning. Examination committee monitor all the examination and evaluation process. New students also gave orientation programme for university examination. Time to time notices and

	time tables has displayed on notice board well in advance. Transparencies have been maintained in examination and evaluation system.
Research and Development	Through the research committee various research activities have been conducted into the college by the faculties and students. To encourage students and staff for research, the college provide financial support. Research activities at local various issues has been imitated by the college for finding out the problems of the local people. Students are promoted for participation in Avishkar Research Convention and faculties are motivated to complete their Ph.D., Book publication. With result of this more than 70 percent faculties have been doctorate and 30 percent faculties undergoes Ph.D. course.
Library, ICT and Physical Infrastructure / Instrumentation	Our institute has Knowledge Resource Centre. To enrich the library various practices are follows such as reference books,, textbooks ,journals, periodicals and news papers, Syllabus and Previous question paper , Book Bank Scheme, B.C.Book Bank, E-granthalaya software has uses for effective circulation books Advanced learner issued one extra book. The brail Lipi material / magazine also available. Reading room facilities has provided for stake holders. Library committee organises various programs regularly such as Vachan Prerana Deen, Book Reviewed Competition for students and motivate the student with best reader of the year prize. The knowledge centre has also maintained Old manuscripts.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	At the end of the academic year, college conducts the meeting for next year planning for Admission Process, Teaching Plan, Departmental Budget .Overall Budgetary provision approve at the commencement of academic year of first week of college. Extra Curricular activities plan also designed according to academic calendar. As per university guideline, examination committee plan and conducts college exams. New / Certificate / Add on courses are also well planned and discuss with head of institution.

<p style="text-align: center;">Finance and Accounts</p>	<p>Every Department of college prepare Budget. Accordingly consolidated budget prepared for Institution. The same will be produced to college development committee as well as executive committee for necessary approvals and Periodically reviewed by the same bodies. For transparent functioning of Finance and account department of college HTE- Sevarth Govt.Portel Is used for staff salaries. The college conduct annual audit of books of Accounts. This helps to increase efficiency in financial transactions. The same Government Audit has been carried out.</p>
<p style="text-align: center;">Student Admission and Support</p>	<p>The college uses Principal software for student admission and support. Its provide several services as admission of students, bonafide, transfer certificate, student roll number, socio-economic status of the students and analysis, subject wise student list etc. The college admitted students with nominal fees for getting admission. University digital portal has also been used for enrolment at University level. In the all process it is mandatory to link contact number with Aadhar card as per the government rule.</p>
<p style="text-align: center;">Examination</p>	<p>The college has separate Examination department with the latest ICT tools that are separate desk stop with internet facility for downloading online paper under observation of CCTV, printer, scanner, copier and web camera. Date of examination has been displayed in advance as well as the time table circulated on electronics devises to reach students as early as possible. All concerned notices displayed on notice board in time to time.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Refresher Course in Economics	1	15/10/2018	03/11/2018	18
UGC Refresher Course in Commerce and Management	1	22/08/2018	11/09/2018	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The college pre planned for budget and optimum utilization of finance as well as mobilization of resources. To insured transparency in financial management of institution, every department submits their annual budget to head of the institution. The institute conducts quarterly meeting for assessment of financial resources. The income and expenditure of institution discuss in the quarterly meeting. As well as internal and external financial audit has been carried out on regular basis with competent authority that is Chartered Accountant, Government Audit. The accounts section rectified discrepancies in financial transaction accordingly.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Issuing Books from Library 2. One workshop has conducted on the subject of "How to invest Money" 3. Availing International Yoga day alongwith stake holders 4. Invitations to Annual Day and Gathering 5. Tree plantation along with stakeholders

6.5.3 – Development programmes for support staff (at least three)

One staff has been granted the permission for taking higher education.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Two Certificate courses has conducted

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Jagar Janivancha	25/12/2018	03/01/2019	43	30
Beti padhav Beti bachav Abhiyan	03/01/2019	12/01/2019	35	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	12/01/2019	1	Vanarai Bandhara	Water	123
2019	1	1	12/01/2019	1	Work on Migration Issues	Local People	105
2019	1	1	12/01/2019	1	Counselling to Farmers	Farmers	76
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	137
World Population Day	11/07/2018	11/07/2018	77
Sadbhavana Week	20/08/2018	05/09/2018	80
Teachers Day	05/09/2018	05/09/2018	78
Ahinsa Divas	02/10/2018	02/10/2018	53

Savidhan Divas	26/11/2018	26/11/2018	82
AIDS Awareness Day	01/12/2018	01/12/2018	76
Human Rights Day	10/12/2018	10/12/2018	63
Cleanliness Campaign	24/01/2019	24/01/2019	109
Worlds Women Day	08/03/2019	08/03/2019	51
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree Plantation, Plastic Free Campaign, Distribution of Cloth Bags, Cracker-Free Diwali, Eco-friendly Ganesh Festival Campaign, Waste Management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Total Quality Management 2. Research on Local Level Issues that is " A study of Causes Drop Out student in Rural Primary School"

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://dgtcollegetala.in/iqac/bestpractice.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute always try to uplift the stakeholders for getting higher education for the society. The mission of the institution is inculcation of scientific attitude, rational thinking and human values. For the same, the faculty member of the institution to maintain or to uplift scientific temper various programmes carried out in the institution continuously such as Viveki Yuva Nirman- this activity imporves the vision of the student in scientific way, Jagar Janivancha- this activity imporves the gendar equality awareness in the society , Jat Panchayatila Muth Mati- Eradiction of Jatpanchayat (cast) system at village level, Jodidarchi Vivekiy nivad- considering human values at the time of marriage activity, Savindhyan Bhandhilki Mahostav- Constitutional awareness amongst students and stakeholders etc. Practice Second- After declaration of higher secondary result, the institute always try to counsel at door to door students as well as parent to aware them for importance of higher education. On needy basis, the institute give admission with minimum fees Rs.100.This helps to encourage them to take admission for higher education. After taking admission into the college the students has been categorised into slow, average and advanced learner and as per the same necessary actions has been taken for improvement for their performance. Also the necessary scholarships / poor fund contribution provided to the student.

Provide the weblink of the institution

<http://dgtcollegetala.in/>

8.Future Plans of Actions for Next Academic Year

- Academic Audit- The Application has been made with the University of Mumbai and in the academic year 2019-20 will be carried out.
- Environmental Audit- in the academic year 2019-20 environmental audit will be carried out with the external agencies.
- Workshop on Intellectual Property Rights- in the globalization the importance of Intellectual Property right is significant,

therefore to know the intellectual property, the workshop will be organized • Off-Campus Placement- Next year the third year students will be visited at Outside campus for placement for job. • MOU with NGO - Benefit of socio - economic development the college will band with NGO and other government organization. • Development Programme for supporting staff- The Institute takes responsibility for their own professional development through the opportunities availabilities to them. • Self-Defense Programme for Girls Students - Under Women empowerment cell the institute will conduct self defense programme • Yuva Mahitidoot - The concept of yuva mahiti doot will be implemented for the benefits of stakeholders. • Digital Database - With the research at local level the data will be collected for the understanding the problem.